

**Virgin Islands Water and Power Authority**  
**SUMMARY REQUEST FOR GOVERNING BOARD ACTION**

**Date Submitted: 1/10/2025**

**1. SUBJECT:**

Authorization of No Cost Time Extension SC-02-23 to July 3, 2025.

**2. JUSTIFICATION:**

Marco STX has requested a contract extension for seven months for a new contract end date of July 3, 2025. Several delays hindered the progress, including supply chain delays. The estimated lead time for materials is at least four months, and installation is anticipated to take two months.

**3. BENEFITS:**

The Hannah's Rest Rehabilitation Project will improve water quality, line loss and system pressure. This project will also reduce the number of water main breaks in the Hannah's Rest Community.

**4. PERMITS REQUIRED/STATUS:** N/A

**5. COMPLIANCE WITH PURCHASING REQUIREMENTS:** YESSC-02-23

**6. COST:**

\$3,196,936.00 original contract amount

\$1,113,974.00 Amendment I amount

4,310,910.00 total project amount

**7. BUDGET AUTHORITY & WORK ORDER NO:** Budget No. 5513 is funded under the Drinking Water Capital Improvement Grant Program through DPNR

**8. INITIAL COMPLETION DATE:** November 26, 2024

**9. SPONSOR:** Shaienne Felicien , Mechanical Engineer

**10. GOVERNING BOARD ACTION REQUIRED:**

To approve no cost time extension for a term of seven (7) months for contract # SC-02-23 and a new date of July 3, 2025.

**11. ACTION TAKEN:**

**REVIEWERS:**

Department	Reviewer	Action	Date
Water	Hodge, Noel	Approved	1/13/2025 - 7:22 AM
Legal	Sinclair, Dionne	Approved	1/13/2025 - 7:56 AM
Budget	Kelly, Lorraine	Approved	1/16/2025 - 1:07 PM
Finance	Kelly, Lorraine	Approved	1/21/2025 - 12:02 PM
COO - Water Systems	Hodge, Noel	Approved	1/21/2025 - 1:23 PM
CEO	Knight, Karl	Approved	1/22/2025 - 3:30 PM

**Comments:**

**Meeting Number:** (a)

**Date:** 1/16/2025

**ATTACHMENTS:**

Type	Description
<input type="checkbox"/> Cover Memo	SC-02-23 Powerpoint Presentation
<input type="checkbox"/> Cover Memo	Amendment I
<input type="checkbox"/> Budget Amendment	Amendment II